

RVT Board Meeting 4/11/24

Agenda

- Approve minutes from previous meeting
- Treasurer's Report
- Debit card status
- Vote on New Board Members
- Cleaning
- Harrington House
- RD Grant:
 - Easement for well - status
 - Engineering contract
- recap of our meetings with Nancy
- Recap of Planning Meeting 3/25, new initiatives
- "Did You Know" facts we want to share 📄 RVT "Did You Know" Sheet
- Review KPI's (Key Performance Indicator) 📄 KPI & Goal Setting - Goal List 2024
- Demographic information: how do we want to use it?
- Structure / spreadsheet for advisory teams 📄 Rupert Village Trust Project Plan
- New events for 2024

Meeting

- Deb Fuller, Jane Davies, Jed Rubin, Janet Hentschel, Nancy Poletti and John La Vecchia present. Mary Dixon attended remotely. Meeting opened at 6:09 PM.
- No minutes available from the previous meeting (since John was not able to attend).
- Deb provided a treasurer's update and offered to prepare a written report for review several days prior to the next meeting.
- Discussion about timing of larger regular expenses and income. Deb will look into preparing a summary for a future meeting.
- Deb talked about debit cards and organizations where
- John to follow up with rk Miles regarding the wood vs. clad window options, historic building requirements, and other replacement options. Preservation Trust of Vermont will ultimately review this information with respect to the conservation easement.
- Deb nominated and Jane seconded the motion to appoint Jed Rubin to the board. Jane nominated and Deb seconded the motion to appoint Janet Hentschel to the board. Jane nominated and Janet seconded the motion to appoint Mary Dixon to the board. The motions were carried unanimously in each case in that order.
- Jane and Nancy have both reached out to people who do cleaning and housekeeping, so far without success. Jed will inquire with Laura Thompson about it.
- The Harrington House roof is adequate for the time being. John will research funding/grant opportunities, building stabilization needs and other aspects of its care. We

will table any discussion about a possible sale for now. Our board members have different thoughts about priorities for this building as compared to those for the Sheldon Store itself.

- Frank Parent expects to have well easement information to Charlie Rockwell next week. Deb also talked to Frank about the RD contract and the possibility of having him subcontract separately with Chris Cole to do the management portions of the contract that Frank doesn't do. Frank will review the contract with that in mind and get back to Deb about it. We all hope to find a way to proceed within the RD contract parameters.
- Nancy has been training with Danielle Zimmerman to learn about the different social media platforms. Future training about the calendar and website details will follow, to include a variety of documents, "Did you know" facts, and other pieces of building/property/project information.
- Much of the group attended the 3/25 planning meeting with Mary the Depot building. They discussed different key performance indicator (KPI) metrics that will be useful in demonstrating our progress.
- Deb has been updating the volunteer schedule sheet to include additional volunteer bakers who hadn't signed up beforehand to help in future coffee hour planning.
- Jane reviewed the "Did you know"/frequently asked questions document that she and Mary have put together. We can collectively label these with respect to priority. Jane will begin this effort for further review, then Mary can update the document.
- We will review the KPI document at a later date, individually and together, for further discussion.
- Mary prepared an RVT project plan document for review and discussion. It will help us all delegate tasks and understand how best to move forward on the various aspects of the overall project. Jane and Mary reviewed the project categories in some detail so we can all understand how to proceed effectively and efficiently while also soliciting community input. This information should also be informative for potential project funders. The board will look to update the status of the various categories
- Nancy has a refrigerator that they are unable to use that is too tall for their house. She has offered to donate it for use at the Store. Board members are welcome to stop by their house to have a look.
- Regarding events for 2024, Janet has been researching ideas for an Antiques Roadshow-style appraiser event. She is looking into costs for the appraiser, a suggested admission fee or fee per object, and aspects of holding an event like this. The Bennington Museum may also be hosting an event like this. Janet expects it would last 1 ½-2 hours. Jed said the Pawlet Historical Society has held an event like this with an appraiser from Wallingford. Deb has a contact she will reach out to in Pawlet. The planning will require some lead time and may be a 2024 or 2025 event. Nancy talked about a trivia night event, possibly on a Thursday night, with a \$5/person entry donation and with food and beverages available for purchase. It shouldn't require too much advance planning and should be relatively easy to put together. It would be best to have a wireless microphone and speaker(s), a good MC, ideally some more round tables. Prizes could include gift cards, Sheldon Store merchandise, and the like. Sarah Sogorka and Elana Santos will be starting a Fiber Friday's event soon. Nancy will coordinate with

them to understand their marketing and communication ideas for the event. It could start as a one-time pop up event but may also work as a regular ongoing program. Jane is writing a Vermont Arts Council grant for three ukulele workshop/concert events to be held this fall and in the winter and spring of 2024 and 2025.. She has talked to Rob Dicrosta about partnering with Neighbor to Neighbor and may also bring the Congregation Church into the conversation. Jed asked about the possibility of a classical music event with a violinist and cellist he recently met. Jane may also have some other musician/band opportunities in mind.

- John mentioned the BCRC annual meeting taking place on May 16 at the Arlington Inn. Ben Doyle of PTV will be the keynote speaker
- Meeting adjourned at 8:30 PM. Next meeting 5/9/24.